



## APPLICATION FOR AT-WILL EMPLOYMENT

(PLEASE PRINT ALL INFORMATION EXCEPT SIGNATURES)

THIS APPLICATION IS NOT AN EMPLOYMENT CONTRACT but merely is intended to evaluate suitability for employment. It is the policy of the company to provide equal employment to all qualified persons without discrimination on the basis of sex, race, color, religion, age, marital status, national origin, citizenship, disability, veteran status, or any other statuses protected under state and federal law. It is also the policy of the company to have the option of conducting pre-employment screening before a job offer is made. This application will remain active for 180 days.

### PERSONAL INFORMATION

NAME: Last	First	Middle	Social Security Number		
Home Phone	Cell Phone		Email Address		
<b>Please list below your current address and your two other most recent address (Including your current address, list only addresses lived at for the past ten years):</b>					
Current Street	City	State	Zip	Since (Mo/Yr.)	
Street	City	State	Zip	Since (Mo/Yr.)	
Street	City	State	Zip	Since (Mo/Yr.)	

### EDUCATION

High School Attended	City, County State		Did you earn a Diploma?
Undergraduate College Attended	City, State	Areas of Study	Degree/Certification/Diploma
Graduate School Attended	City, State	Areas of Study	Degree/Certification/Diploma
Trade; business or Other School	City State	Areas of Study	Degree/Certification/Diploma

### EMPLOYMENT INFORMATION

POSITION APPLIED FOR	Date You Can Start Work	Desired Salary
Do you prefer: <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time	Can you work: Weekends <input type="checkbox"/> Yes <input type="checkbox"/> No	Evenings <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Please answer all of the following Questions. When necessary, note question number and use and extra paper to provide explanation.</b>		
1) Are you legally eligible for work in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>		
2) Will you work overtime when necessary? <input type="checkbox"/> Yes <input type="checkbox"/> No		
3) Have you received a description of the job or been made aware of the essential functions of the job you are applying for? <input type="checkbox"/> Yes <input type="checkbox"/> No		
4) Do you understand the job requirement? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, please explain)		
5) Are you on layoff and subject to recall? <input type="checkbox"/> Yes <input type="checkbox"/> No		
6) Are you currently bound by a noncompetition, non-solicitation or trade secret agreement? (If yes please explain) <input type="checkbox"/> Yes <input type="checkbox"/> No		
7) Have you ever been discharged or asked to resign from a job? (If yes please explain) <input type="checkbox"/> Yes <input type="checkbox"/> No		
Explanations as requested above:		

### JOB-RELATED SKILLS

Please use the space below to list any special skills you may have that relate to the position applied for.

Please list any professional licenses, designations, certifications, etc. that may relate to the position applied for. Include date granted, name of organization, and any other relevant information.

## EMPLOYMENT HISTORY

MAY WE CONTACT YOUR PRESENT EMPLOYER?				
<b>Please list below your last employers beginning with the most recent.</b>				
Employer	City	State	Zip	Phone
Position Held	Duties			
Dates From/To		Reason For Leaving		
Employer	City	State	Zip	Phone
Position Held	Duties			
Dates From/To		Reason For Leaving		
Employer	City	State	Zip	Phone
Position Held	Duties			
Dates From/To		Reason For Leaving		
Employer	City	State	Zip	Phone
Position Held	Duties			
Dates From/To		Reason For Leaving		

### REFERENCES

Name	Phone Number	Address	Relationship	Years Known

### APPLICANT'S LETTER TO THE PRESIDENT

**Please attach to this application a formal letter to the Bank President expressing why you desire to work for Waypoint Bank.**

### APPLICANT'S CERTIFICATION AND AGREEMENT

1. I authorize the investigation of all statements contained in this application and release from all liability any persons or employers supplying such information, and I also release Waypoint Bank from all liability that might result from making the investigation.
2. I authorize Waypoint Bank to request an obtain information regarding my creditworthiness, credit standing, character, general reputation, from any outside source that regularly provides such information. **I specifically authorized Waypoint Bank to obtain a Credit Report and criminal background check and understand that such reports may be used in making a decision regarding my employment.**
3. I certify that the facts and information set forth in this application are true and complete to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of facts on this application (or on any required documents) will be cause for denial of employment or immediate termination of employment, regardless of when or how discovered.
4. I agree, if I am offered and accept a position, to conform to all existing and future Waypoint Bank rules and regulations and I understand that Waypoint Bank reserves the right to change wages, hours and working conditions as deemed necessary. **I ALSO UNDERSTAND THAT, IF HIRED, MY EMPLOYMENT WILL BE AT-WILL, MEANING THAT EITHER PARTY CAN END THE EMPLOYMENT RELATIONSHIP AT ANY TIME AND FOR ANY OR NO REASON.**
5. I understand that any employment offer is contingent upon my providing, within three (3) working dates of employment, valid proof of identity and eligibility to work in order to comply with the Immigration Reform and Control Act of 1986.
6. I have read and reviewed the information provided in this application and the above statements. By signing this application for employment I certify that I understand all parts of it and have answered all questions completely and fully.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*WE ARE AN AT-WILL, EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION EMPLOYER\*